



## **TEC**

**TOWNSEND ENERGY COMMITTEE**

272 Main Street

Townsend, Massachusetts, MA 01469

Michael Brown, Ph.D, Edward Hermann, Kathy Thompson, Brent Carney

**NOVEMBER 30, 2015  
TOWNSEND ENERGY COMMITTEE  
ROOM 2 - MEMORIAL HALL  
8 PM  
AGENDA**

1. **Call the meeting to order:**
2. **Approval of Meeting Minutes: 10/28/15:**
3. **Discuss Comments on Draft Boards and Committees Handbook:**
4. **Update on streetlight purchase:**
  - a. Letter to John DiNapoli of Unitil
  - b. Discuss process for purchasing lights, including maintenance of lights
5. **New Projects/Status of Grant Monies:**
  - a. Vote on Recreation Commission request to use funds for storm windows for Annex Building.
  - b. Vote on Cemetery Superintendent request to use funds for new weatherized garage door for Cemetery Garage.
6. **Discuss Energy Master Plan:**
  - a. Discuss need for Plan and vote to move forward with creating the Plan
  - b. Discuss the process to create Plan and the next steps
7. **Topics not reasonably expected by the chair 48 hours before the meeting:**
8. **Schedule Next Meeting:**
  - a. Discuss next committee meeting date
  - b. Discuss date for launching introduction to the Plan for other town entities
9. **Adjourn:**